**DRK College of Commerce, Kolhapur**

**Department of Library and Information Center**

**PROFILE**

1. **Introduction**

The Library of DRK College of Commerce is one of the richest library in the Kolhapur city having 53,867 books and 59 Journals. Library completed Automation with bar-code and QR code system. We have provided smart ID card with Library Borrower Card to library readers, also developed web-blog (www.drkcollegeofcommercelibrary.blogspot) to provide all information to the readers. Various activities are under taken to improve student’s awareness about the library such as User Orientation program, Book Exhibition, Book Bank & Special Library Scheme etc. Library is well organized with Main stack, Reference Section, Text book section, Novel section, Reading room, Xerox section and Book processing section. Library has provided OPAC to search books from anywhere and anytime. Our library is also connected to 65 libraries through Vidya-Sagar library software. We purchased N-LIST program of INFLIBNET-UGC for providing e-books and e-journals.

**1.1 Mission**

 To provide effective and efficient library services to all stakeholders in IT era.

**1.2 GOALS**

The vision of the Department of Library of D.R.K. College of Commerce, Kolhapur is, “To advance an agenda of excellence in the quest to empower students with knowledge, values, skills and to be continuous learners and practitioners who can, in turn, provide visionary leadership addressing current and future challenges in the various fields, both nationally and internationally.

In support of the college mission, the Department of Library provides education or information to develop leaders, who collect, organizes, preserves, manage and disseminate information to library readers. We do this by instilling values and beliefs in services to our communities in a Global Society.

Accordingly the goal of our Library is, to train students to use library with the help of advanced Information Technology Applications in Library.

**1.3 CONTEXT**

Our College Library worked according to Five Laws of Library Science developed by S. R. Ranganathan, father of Indian Library Science.

1.         Books are for Use

2.         Every Reader his/her Book

3.         Every Book his/her Reader

4.         Save the Time of the Reader

5.         Library is a Growing Organism

Our library staff provides efficient services to the users with advance information processing techniques. We encourage research students and produce professionally qualified persons for various fields.

* 1. **PRACTICES**

In order to accomplish the objective our library staff performs following practices/activities.

\*          Organize Book Exhibitions

\*          Display of New Books/New Arrivals

\*          Display of New Journals/New arrivals of Journals

\*          Maintains separate registers for good library administration

\* Well organized with separate section such as Reference Section, Journals Bound Volume section, Text book section, Novel section, Reading room and section of the competitive exams

\* Completed library automation through Vidya Sagar Library Management Software with version 4.0

\* Implemented bar-code and QR code system

\* Developed institutional repository of the old question papers through QR code

\* Provided OPAC for searching of books which is available in the library

\* Developed Web-Blog to provide all library information to the readers

\* Developed Library Networking or Connecting with 65 libraries through Vidya-Sagar library software

\* Availability of e-books and e-journals to the staff, researchers and students through N-LIST

\*     Provision of Electronic Barcode Barrower ID Card to Students, Teaching and Non-teaching staff regarding Book transaction in the library

\* Guidance to the regular and ex-students regarding competitive examination and NET/SET examination also

**1.5 Evidence of Success**

The commitment and involvement of our library staff has enabled the students, researchers and teachers to acquire knowledge skills by participating in the various activities conducted in the Department of Library of our college. These activities are

\*     Availability of Book Bank Scheme for economically poor students and Special Library Scheme for the merit Students

\*     Organized One Day Workshops on

1. **“Role of Libraries in the Development of Human Resources and Human Relations”** on 19th Sep. 2017 under the Lead College activity of the Shivaji University, Kolhapur

2. **“Importance of Libraries in Research”** on 5th Sep. 2018 under the Lead College activity of the Shivaji University, Kolhapur

3. **“Promotion of Research Scheme”** on 3rd Feb. 2020 under the Lead College activity of the Shivaji University, Kolhapur

**Details of Conferences**

1. Department of Library and Information Center organized one day conference under the Lead College Program of the Shivaji University, Kolhapur on the subject **“Role of Libraries in the Development of Human Resources and Human Relations”** on 19 Sep. 2017.

**Objectives of the Conference**

1. To develop awareness among the students
2. To introduce role of libraries in the development of human resources and human relations
3. To spread role of libraries in the students, library readers.

**Participants of the conference**

 We are invited five students and a librarian from various colleges which comes under lead college cluster of the Shivaji University, Kolhapur and Total 82 participants have participated in the conference.

**Summary of the Conference**

The Conference is inaugurated by the Dr. N. I. Divatankar (Ex. HOD, Department of Library and Information Science, Shivaji University, Kolhapur) with Dr. V. A. Patil, (Principal, D. R. K. College of Commerce, Kolhapur), Dr. Shalini Lihitkar (HOD, Department of Library and Information Science, Shivaji University, Kolhapur) Dr. B. S. Padaval (Resource Person), Dr. R. P. Adav (Resource Person).

 Mr. T. L. Kamble introduced the moto of the Conference and inauguration session was over with express vote of thanks proposed by Dr. Pandurang Patil.

**First guest lecture on “Relations with Library Users” by Dr. R. P. Adav**

Dr. Adav explained role of Library & Library Staff students. He explained development of the libraries and role of libraries in the development of human life.

 Mr. Ravi Mangale (Librarian, KMC College, Kolhapur) introduce of Dr. R. P. Adav and express vote of thanks by Dr. Pamdurang Patil (Librarian, Shri Shahaji Chh. College, Kolhapur).

**Second guest lecture on “Role of Human Resources and Human Relations in the Development of Libraries” by Dr. B. S. Padval**

Dr. Padval explained role of libraries in the development of human resources and human relations with examples. He also explained Human Resource Model with digital presentation. He pointed out on need of professional staff in the library to provided good library services to the readers.

Mr. Ramesh Rathod (Librarian, Night College of Arts and Commerce, Kolhapur) introduced of Dr. B. S. Padval and expressed vote of thanks by Mr. Kailas Pawar (Librarian, Shahaji Law College, Kolhapur).

**Third guest lecture on “Balancing Human Relation in Innovative Librarianship” by Dr. Shalini Lihitkar**

Dr. Lihitkar expressed her views on importance of librarianship in the development of human relations through some videos. She discussed with students on problems related to library and explains how to solve students problems by implementing innovative techniques in the library.

 Dr. Neeta Patil (Librarian, Vivekanand College, Kolhapur) introduced of Dr. Lihitkar and Mr. T. L. Kamble (Librarian, D. R. K. College of Commerce, Kolhapur). express vote of thanks.

**Lunch:** we had provided lunch to all participants.

**Valedictory Function:** Some participants explained their views regarding conference. Dr. Divatankar, Principal Dr. Patil, Dr. Lihitkar, Dr. Adav, Dr. Padval and Mr. Kamble were present for valedictory function. Certificates were distributed to the participants and the conference was end with vote of thanks by Mr. Rathod.

1. Department of Library and Information Center had organized one day conference under the Lead College Program of the Shivaji University, Kolhapur on the subject **“Importance of Libraries in Research”** on 05 Sep. 2018.

**Objectives of the Conference**

1. To develop awareness regarding research in students
2. To explain research process
3. To explain role of libraries in research

**Participants**

We are calling to five students and librarian from various colleges comes under lead college cluster of the Shivaji University, Kolhapur and Total 73 participants are participated in the conference.

**Summary of the Conference**

The conference is inaugurated by the Dr. Anand Patil (HOD, Department of English, Goa University, Goa) with Adv. V. N. Patil (Secretary, The Council of Education, Kolhapur), Dr. V. A. Patil, (Principal, D. R. K. College of Commerce, Kolhapur),

 Mr. T. L. Kamble introduce of the Conference and end of inauguration program with express vote of thanks by Dr. K. G. Kamble.

**First guest lecture on “Importance of libraries in research” by Dr. Pandurang Patil**

Dr. Patil is explained relation between selection of the topic, objectives, scope, hypothesis, data collection and analysis of data. He also explained role and importance of literature review in research. He advises to students regarding how to complete their research work in a time.

Mr. Kailas Pawar (Librarian, Shahaji Law College, Kolhapur) introduce of Dr. Patil and express vote of thanks by Mr. T. L. Kamble (Librarian, D. R. K. College of Commerce, Kolhapur).

**Second guest lecture on “Librarian as a guide of the researcher” by Dr. R. P. Adav**

Librarian is a most and important person to complete research of the researcher because he gave all type knowledge related to research, said by Dr. Adav. He explained role of research in the development of student life. He present his subject with information related to research through various clips and videos.

**Third guest lecture on “Sources of Information and its use in Research” By Dr. B. S. Padval**

Dr. Padval explained information sources i. e. Print and non-print sources in his speech. He also explained Primary, Secondary and tertiary sources. Apart from that, he explained importance of primary sources in the research.

End of third session with vote of thanks by Mr. T. L. Kamble.

 **Lunch:** we are provided lunch to participated students and librarians.

**Valedictory Function:** Some participants are explained their views regarding conference. Mr. P. S. Bhakte (Ex. Librarian, Kharade B. Ed College, Kolhapur), Dr. V. A. Patil (Principal), Dr. Adav, Dr. Padval, Mr. Kamble and Mr. Pawar are presented in valedictory function. Lastly distribution of certificate to the participants and the conference is end given vote of thanks by Mr. Mangle.

1. Department of Library and Information Center organized one day conference under the Lead College program of the Shivaji University, Kolhapur on the subject “Promotion of Research Scheme” on 3rd Feb. 2020.

**Objectives of the Conference**

1. **To develop awareness among the students regarding research**
2. **To spread research procedure among students**

**Participants for the Libraries**

We had invited five Research students and Guide from various colleges comes under lead college cluster of the Shivaji University, Kolhapur and total 75 participants had participated in the conference.

**Summary of the Conference**

The conference was inaugurated by the Adv. V. N. Patil (Secretary, The Council of Education, Kolhapur), Principal Dr. V. A. Patil, (Principal, D. R. K. College of Commerce, Kolhapur), Dr. S. B. Mahadik (Associate Professor, Department of Statistics, Shivaji University, Kolhapur).

Mr. T. L. Kamble introduced of the Conference and Dr. K. G. Kamble expressed vote of thanks.

**First guest lecture on “What is Research” by Dr. S. B. Mahadik (Associate Professor, Dept. of Statistics, Shivaji University, Kolhapur)**

Dr. S. B. Mahadik is focused on method of data collection and he also explained importance of selection of data collection method which is helpful data analysis. Dr. Mahadik discussed on relation between data collection to conclusion. He also discussed on various terms related to research which is helpful to understand what is research?

**Second guest lecture on “Layout of the Research Project” By Dr. T. S. Zari**

Dr. Zari focused on complete layout of the research from selection of topic to conclusion.

He also explained importance of review of literature which is helpful to develop constructive layout of research.

Mr. T. L. Kamble introduced of Dr. Zari and expressed vote of thanks by Prof. Salaman Kakitkar.

**Third guest lecture on “Research Proposal: Some Experiences” by Dr. Pandurang Patil (Librarian, Shahaji Chh. Mahavidyalay, Kolhapur)**

 Dr. Patil shared his experiences related to research. He explained relation between selection of topic, objectives, hypothesis, data collection method, data analysis, data analysis and conclusion. He focused on the importance of foot note and bibliography which is helpful for research students.

**Lunch:** we had provided lunch to participated Research students and Guides.

**Valedictory Function:** Some participants explained their views regarding conference. Dr. V. A. Patil (Principal), Dr. Pandurang Patil, Mr. T. L. Kamble and Dr. K. G. Kamble are presented for valedictory function. Certificate were distributed to the participants and the conference was declaired with vote of thanks by Mr. T. L. Kamble

 Dept. of Library organized **Book exhibition** on

1. Organize book exhibition on 26th to 28th Jan. 2016 with books published by various publishers

2. Organize book exhibition on 14th April 2016 on the occasion of 125th birth anniversary of Dr. Babasaheb Ambedkar.

3. Organize of exhibition of the Biographies on 23rd Dec. to 24th Dec. 2016 on the occasion of 18th death anniversary of Founder of ‘The Council of Education, Kolhapur, Deshbhakt Ratnappa Kumbhar

4. Organize book exhibition of the Reference Books on 15th Sep. 2017

5. Organize book exhibition of the Famos Novels on the occasion of Dr. A. P. J. Abdul Kalam Jayanti on 15th Oct. 2018

6. Organize book exhibition of books published by various publishers on 27th to 28th Dec. 2018.

**2. Library Management**

**2.1 Library Working Hours**

 On Monday to Friday 08.30 a.m. to 5.00 p.m.

 On Saturday 08.30 a.m. to 1.00 p.m.

 Library is closed on Sunday and Government Holidays.

**2.2 Library Users**

At present (2020-21) the library has 4,297 members enrolled and All users of the library are categorized under the following headings.

|  |  |  |
| --- | --- | --- |
| **Sr. No.** | **Members** | **Total** |
| 01 | Management Members | 04 |
| 02 | Faculty Members | 47 |
| 03 | CHB Teachers | 17 |
| 04 | Administrative Staff | 31 |
| 05  | Students | 4,206 |
| **Total** | **-----** | **4,305** |

**2.3 Study Room Seating Capacity**

|  |  |  |
| --- | --- | --- |
|  **Sr. No.** | **Particular** | **Seating Capacity** |
| 01 | For Students | 100 |
| 01 |  For Faculty | 20 |

**2.4 Library Committee**

There is a Library Committee for the Library as a statutory committee. The composition of this committee is -----

|  |  |  |
| --- | --- | --- |
| **Sr. No.** | **Name** | **Position** |
| 01 | Prin. Dr. V. A. Patil | Principal & Chairman |
| 02 | Mr. T. L. Kamble | Librarian & Secretary |
| 03 | Dr. A. S. Banne | Member |
| 04 | Dr. S. S. Kadam | Member |
| 05 | Dr. N. H. Jadhav | Member |
| 06 | Prof. T. A. Hilage | Member |
| 07 | Prof. S. S. Benade | Member |
| 08 | Prof. A. S. Jadhav | Member |
| 09 | Prof. V. V. Lokhande | Member |
| 10  | Prof. R. A. Porlekar | Member |
| 11 | Prof. A. B. Yalazare | Member |

**2.4.1 Responsibilities of the library committee**

1. To formulate library policies and objectives.
2. To help in the preparation of library budget.
3. To make proper selection and purchasing of books.
4. To compile and revise rules and regulations for the best use of library resources.
5. To plan for modernization and over all library development.

**2.4.2 Meeting of the Library Committee**

 Organized meeting of library committee for discussion various issues related to the library on the following dates.

|  |  |
| --- | --- |
| **Meeting No** | **Meeting Date** |
| 01 | 7th Oct. 2016 |
| 02 | 10th Aug. 2017 |
| 03 | 16th July 2018 |
| 04 | 18th Jan. 2019 |
| 05 | 3rd Oct. 2019 |
| 06 | 11th Feb. 2020 |
| 07 | 28th Dec. 2020 |

**2.5 Various Registers**

Library maintains various registers to keep proper record of documents. These registers are

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Accession Registers**  | **Bill Registers** | **Bill Files** | **Journals Bill Reg.** | **Others Registers**  |
| Senior, MBA, M. Com | Junior | Junior | Junior | News papers Reading |
| Junior | MCVC | MCVC | MCVC | Book Bank & Special Lib. Scheme |
| BBA | Senior | Senior | Senior | Visiting of Students  |
| MCVC | BBA | BBA | BBA | OPAC Login  |
| UGC | MBA | MBA | MBA | Teachers Visiting  |
| CA/CPT | M. Com | M. Com | M. Com | Teachers Internet Usage  |
| Book Bank | CA/CPT | CA/CPT |  | Teachers Transactions  |
| A/V Resources | UGC | UGC |  | Study Room Attendance |
|  |  |  |  | Lib. Committee proceeding  |
|  |  |  |  | Write Off of Books |
|  |  |  |  | Purchasing & Expenditure |
|  |  |  |  | Library Budget |
|  |  |  |  | Lib. Advisory Committee Minutes |
|  |  |  |  | News Paper Record |
|  |  |  |  | Printing  |
|  |  |  |  | Download  |
|  |  |  |  | Xerox  |
|  |  |  |  | User Orientation |
|  |  |  |  | Lead College Activity  |
|  |  |  |  | Book Exhibitions |
|  |  |  |  | Stationary Bill |
|  |  |  |  | Book Donated  |
|  |  |  |  | Project register |
|  |  |  |  | Cheque Out-word |
|  |  |  |  | Journals Bound Volumes  |
|  |  |  |  | Staff Attendance Register |

**2.6 Various Files**

Library maintains various Files to keep proper record of documents. These files are

1. Book Order File
2. Periodicals Order File
3. Notice File
4. Library Insurance File
5. Book Transaction File
6. Lead College Workshop File
7. No Dues File

**3. Technical Work**

**3.1 Binding of Books and Journals**

Binding of books and journals is done by the library when necessary. The books and journals which need binding are kept aside and then send to the binder for necessary repairing or complete binding as the case may be.

**3.2 Classifications**

The library uses DDC classification System to classify the Books and Books arranged according to classification number on shelves.

**3.3 Cataloguing or OPAC System**

The library uses OPAC system for searching Books. The Title of book, Author and Classification number can be searched with the help of this system.

**3.4 Meeting and Discussion with library staff**

Librarian arranges meeting of library staff regarding issues related to library problems and development of library.

**3.5 Who’s who to meet?**

 **Tilke, R. V. (Asst. Librarian)**

1. I-Card Registration completion.
2. Work related to new books and journals.
3. Library No Dues.
4. Library Deposit.
5. Project Report.
6. New Arrivals

 **Karale, S. (Library Clerk)**

1. Forms and Prospectus.
2. I-Card Issuing.
3. Book issuing and return.
4. Bar-code and QR code
5. Web-Blog
6. Book Bank and Special Library Scheme

**Patil, A. A. (Library Clerk)**

1. Book issuing and return.
2. Web-Blog
3. Technical Query
4. OPAC Searching
5. No Dues

**Apart from that you will meet to LIBRARIAN to any query and suggestions.**

1. **Library Rules**

**4.1 Home Lending Rules**

1. Students can borrow book or books for a week only against their valid smart ID-card
2. Students must handle book issued to them with proper care.
3. If the books are not returned on the due date a student will be charged with an overdue charge of Rs 1/- per book per day.
4. In case of loss of books or if it gets damaged, the concerned student shall replace the same book or shall pay these cost of the book as directed by the college management.
5. Students who repeatedly fail to return book on due date will lose the privilege of membership.

**4.2 Reading Room Rules**

1. Reading room remains open for students on library working hours.
2. Student must possess his/her valid identity card while entering library reading room.
3. Students who enter the reading room must sign student’s attendance register.
4. Student must observe complete silence in reading room.
5. Return book that are given on the I-card before closing the library.

**4.3 Rules for Book Bank and Special Library Scheme**

1. Provide books under Book Bank scheme to the economically weaker students and provide books to merit students under the Special Library Scheme.
2. This facility available to Junior and Senior students.

 **5 Collection Development**

 **5.1 Book Purchasing Policy**

The library ensures purchase of print books, journals and e-journals and other reading materials as per the budget. Requirements are collected from the Teachers, Non-teaching Staff and Students. New Books exhibition is arranged. Publishers Catalogue is used for the selection of books. The faculty members visit the book stores and select the reading material of their academic interest and requirement of the college library. The order for purchase of books is placed by the Librarian after sanction by the Principal.

**5.2 Total No. of Collection**

Every year valuable book collection is added to our total no. of books which improves the quality of our resources.

**Details of Library Collection**

|  |  |
| --- | --- |
| **Faculty** | **Total No. of Books**  |
| Senior, MBA, M. Com & UGC | 50,402 |
| BBA | 2,307 |
| UGC | 465 |
| Other | 958 |
| **Total** | **53,867** |
| No. of Journals (Sr. BBA, MBA & M. Com | 42 |
| No. of Journals (Junior & MCVC) | 17 |
| **Total No. of Journals** | **59** |
| No. of Theses & Dissertations | 07 |
| No. of CD’s | 234 |
| No. of Project Reports | BBA-1150MBA-611M. Com-669 |
| Total No. of Text Books | 16,502 |
| Total No. of Reference Books | 28,289 |
| Total No. of Other Books | 9,076 |
| Total No. of E-Journals | 6000+ |
| Total No. of E-Books | 1,64,300+ |
| Digital Database for e-books & e-journals | N-List |

**5.3 No. of Volumes and Title of the Books**

|  |  |  |
| --- | --- | --- |
| **Sr. No.** | **Total No of Volumes** | **Total No of Titles** |
| 01 | 53,867 | 34,775 |

* 1. **No of Journal Bound Volumes**

|  |  |
| --- | --- |
| **Sr. No.** | **No of Bound Volumes** |
| **01** | **1052** |

**5.5 Collection of Journals**

**List of International, National and Regional Journals**

|  |  |  |
| --- | --- | --- |
| **INTERNATIONAL JOURNALS** | **NATIONAL JOURNALS** | **REGIONAL JOURNALS** |
| 1. Time International Mag.
2. R.B.I. Bulletin
3. Report of Currency & Finance
4. Economic & Political Weekly
5. Business World
6. Vikalp
7. International Journal Of Human Development & Information Systems
8. International Journal of Production, Technology & Management.
9. International Journal Of Marketing & Human Resource Development
10. International Journal of Applied Computing
11. N-List Consortium.
 | 1. Tera-Green
2. Seminar
3. The Chartered Accounting Student
4. The Management Accountant
5. Southern Economist
6. Opsearch
7. University News
8. University Today
9. Employment News
10. Readers Digest
11. Indian Journal of Accounting
12. I.P.E. Journal
13. Business India
14. Indian Journal of Marketing
15. Down to Earth
16. Competition Affairs
17. Indian Journal of Economic & Research
18. Capital Market
19. Pratiyogita Darpan
20. Effective Executive
21. Indian Journal of Finance

 22. Knowledge Management23. English Studies24. Modern Management 25. Journal of soft Skills26. Co-operative Sugar27. Prajnan | 01. अम्रुतवेल प्लस 02. आपल करिअर1. Shikshan Sankraman
2. Sattyagrahi
3. Vyapari Mitra
4. Lalit
5. Sadhana Saptahik
6. Janata
7. Sampada
8. समाज प्रबोधन पत्रिका
9. Sahakari Maharashtra
10. Lokrajyya
11. Gandhi Marg(English)
12. Anubhav
13. Kirloskar
14. Strri
15. Yojna(Marathi)
16. Amrut
17. Yuva Nokari Sandarbh
 |

**5.6 E-Resources**

The Project entitled "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)", being jointly executed by the UGC-INFONET Digital Library Consortium, INFLIBNET Centre and the INDEST-AICTE Consortium, IIT Delhi provides for i) cross-subscription to e-resources subscribed by the two Consortia, i.e. subscription to INDEST-AICTE resources for universities and UGCINFONET resources for technical institutions; and ii) access to selected e-resources to colleges. The N-LIST project provides access to e-resources to students, researchers and faculty from colleges and other beneficiary institutions through server(s) installed at the INFLIBNET Centre. The authorized users from colleges can now access e-resources and download articles required by them directly from the publisher's website once they are duly authenticated as authorized users through servers deployed at the INFLIBNET Centre.

**Details of e-resources on N-LIST**

|  |
| --- |
| **E-Journals (Full-text)** |
| http://nlist.inflibnet.ac.in/images/yes.gif **American Institute of Physics** (18 titles) | [http://journals.aip.org/](http://nlist.inflibnet.ac.in:2048/login?url=http://journals.aip.org/) |
| http://nlist.inflibnet.ac.in/images/yes.gif **American Physical Society** (10 titles) | [http://publish.aps.org/browse.html](http://nlist.inflibnet.ac.in:2048/login?url=http://publish.aps.org/browse.html) |
| http://nlist.inflibnet.ac.in/images/yes.gif **Annual Reviews**(33 titles) | [http://arjournals.annualreviews.org/](http://nlist.inflibnet.ac.in:2048/login?url=http://arjournals.annualreviews.org/) |
| http://nlist.inflibnet.ac.in/images/yes.gif **Cambridge University Press** (224 titles) | [http://journals.cambridge.org/](http://nlist.inflibnet.ac.in:2048/login?url=http://journals.cambridge.org/) |
| http://nlist.inflibnet.ac.in/images/yes.gif **Economic and Political Weekly (EPW)**   | [http://www.epw.in/](http://nlist.inflibnet.ac.in:2048/login?url=http://www.epw.in/) |
| http://nlist.inflibnet.ac.in/images/yes.gif **Indian Journals** (180+ titles) | [http://www.indianjournals.com/](http://nlist.inflibnet.ac.in:2048/login?url=http://www.indianjournals.com/) |
| http://nlist.inflibnet.ac.in/images/yes.gif **Institute of Physics** (46 titles) | [http://iopscience.iop.org/](http://nlist.inflibnet.ac.in:2048/login?url=http://iopscience.iop.org/) |
| http://nlist.inflibnet.ac.in/images/yes.gif **JTOR** (2500+ titles) | [http://www.jstor.org/](http://nlist.inflibnet.ac.in:2048/login?url=http://www.jstor.org/) |
| http://nlist.inflibnet.ac.in/images/yes.gif **Oxford University Press** (206 titles) | [http://www.oxfordjournals.org](http://nlist.inflibnet.ac.in:2048/login?url=http://www.oxfordjournals.org) |
| http://nlist.inflibnet.ac.in/images/yes.gif **Royal Society of Chemistry** (29 titles) | [http://www.rsc.org/Publishing/Journals/](http://nlist.inflibnet.ac.in:2048/login?url=http://www.rsc.org/Publishing/Journals/) |
| http://nlist.inflibnet.ac.in/images/yes.gif **H. W. Wilson** (3000+ titles) | [http://search.ebscohost.com](http://nlist.inflibnet.ac.in:2048/login?url=http://search.ebscohost.com) |
| **E-Books** |
| http://nlist.inflibnet.ac.in/images/yes.gif **Cambridge Books Online** (1800 titles) | [http://ebooks.cambridge.org](http://nlist.inflibnet.ac.in:2048/login?url=http://ebooks.cambridge.org) |
| http://nlist.inflibnet.ac.in/images/yes.gif **E-brary** (83000+ titles) | [http://site.ebrary.com/lib/inflibnet](http://nlist.inflibnet.ac.in:2048/login?url=http://site.ebrary.com/lib/inflibnet) |
| http://nlist.inflibnet.ac.in/images/yes.gif **EBSCoHost-Net Library**(936 titles) | [http://search.ebscohost.com](http://nlist.inflibnet.ac.in:2048/login?url=http://search.ebscohost.com) |
| http://nlist.inflibnet.ac.in/images/yes.gif **Hindustan Book Agency** (65+ titles) | [http://portal.igpublish.com/iglibrary](http://nlist.inflibnet.ac.in:2048/login?url=http://portal.igpublish.com/iglibrary) |
| http://nlist.inflibnet.ac.in/images/yes.gif **Institute of South East Asian Studies(ISEAS) Books** (382+ titles) | [http://portal.igpublish.com/iglibrary](http://nlist.inflibnet.ac.in:2048/login?url=http://portal.igpublish.com/iglibrary) |
| http://nlist.inflibnet.ac.in/images/yes.gif **Oxford Scholarship**(1402+ titles) | [http://www.oxfordscholarship.com/](http://nlist.inflibnet.ac.in:2048/login?url=http://www.oxfordscholarship.com/) |
| http://nlist.inflibnet.ac.in/images/yes.gif **Springer eBooks** (2300 titles) | [http://link.springer.com.](http://nlist.inflibnet.ac.in:2048/login?url=http://link.springer.com.) |
| http://nlist.inflibnet.ac.in/images/yes.gif **Sage Publication eBooks** (1000 titles) | [http://knowledge.sagepub.com.](http://nlist.inflibnet.ac.in:2048/login?url=http://knowledge.sagepub.com.) |
| http://nlist.inflibnet.ac.in/images/yes.gif **Taylor Francis eBooks** (1800 titles) | [http://www.tandfebooks.com.](http://nlist.inflibnet.ac.in:2048/login?url=http://www.tandfebooks.com) |
| http://nlist.inflibnet.ac.in/images/yes.gif **Myilibrary-McGraw Hill**(1124 titles) | [http://lib.myilibrary.com/](http://nlist.inflibnet.ac.in:2048/login?url=http://lib.myilibrary.com/) |

**6 Details of Books, Journals Purchased with Expenditure**

**2015-16**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Faculty** | **Total No of Books Purchased** | **Expend.****On Books** | **Total No of Journals Purchased** | **Expend. on Journals** | **Total****Expend.** |
| 1 | Senior | 486 | 65,267 | 22 | 22,158 | **87,425** |
| 2 | B.B.A. | 109 | 56,674 | 11 | 16,730 | **73,404** |
| 3 | M.Com | 78 | 17,490 | 08 | 10,860 | **28,350** |
| 4 | M.B.A. | 114 | 73,870 | 05 | 13,660 | **87,530** |
|  | **Total** | **787** | **2,13,301** | **46** | **63,408** | **2,76,709** |
| 1 | Junior | 217 | 31,006 | 08 | 3,280 | **34,286** |
| 2 | M.C.V.C. | 24 | 7,305 | 01 | 500 | **7,805** |
|  | **Total** | **241** | **38,311** | **09** | **3,780** | **42,091** |

**2016-2017**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Faculty** | **Total No of Books Purchased** | **Expend.****On Books** | **Total No of Journals Purchased** | **Expend. on Journals** | **Total****Expend.** |
| 1 | Senior | 244 | 64,730 | 18 | 24,309 | **89,039** |
| 2 | B.B.A. | 137 | 72,571 | 10 | 16,980 | **89,551** |
| 3 | M.Com | 106 | 29,445 | 07 | 10,495 | **39,940** |
| 4 | M.B.A. | 141 | 66,342 | 09 | 17,505 | **83,847** |
|  | **Total** | **628** | **2,33,088** | **44** | **69,289** | **3,02,377** |
| 1 | Junior | 210 | 48,493 | 11 | 4,035 | **52,528** |
| 2 | M.C.V.C. | 38 | 6,810 | 02 | 1,750 |  **8,560** |
|  | **Total** | 248 | 55,303 | 13 | 5,785 |  **61,088** |

**2017-2018**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Faculty** | **Total No of Books Purchased** | **Expend.****On Books** | **Total No of Journals Purchased** | **Expend. on Journals** | **Total****Expend.** |
| 1 | Senior | 203 | 63,854 | 19 | 25,633 | **89,487** |
| 2 | B.B.A. | 146 | 69,445 | 10 | 17,130 | **86,575** |
| 3 | M.Com | 74 | 24,738 | 07 | 10,545 | **35,283** |
| 4 | M.B.A. | 129 | 67,769 | 08 | 17,729 | **85,498** |
|  | **Total** | **552** | **2,25,806** | **44** | **71,037** | **2,96,843** |
| 1 | Junior |  250 | 47,004 | 14 | 5,935 | **52,939** |
| 2 | M.C.V.C. | 44 | 8,796 | 03 | 2,230 | **11,026** |
|  | **Total** | **294** | **55,800** | **17** | **8,165** | **63,965** |

**2018-2019**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Faculty** | **Total No of Books Purchased** | **Expend.****On Books** | **Total No of Journals Purchased** | **Expenditure on Journals** | **Total****Expenditure** |
| 1 | Senior | 834 | 72,155 | 18 | 25,559 | **97,714** |
| 2 | B.B.A. | 109 | 71,890 | 10 | 17,620 | **89,510** |
| 3 | M.Com | 86 | 24,118 | 07 | 12,420 | **36,538** |
| 4 | M.B.A. | 41 | 33,826 | 08 | 19,140 | **52,966** |
|  | **Total** | **1,070** | **2,01,989** | **43** | **74,739** | **2,76,728** |
| 1 | Junior | 217 | 50,164 | 13 | 6,035 | **56,199** |
| 2 | M.C.V.C. | 38 | 7,564 | 02 | 1,550 | **9,114** |
|  | **Total** |  **255** | **57,728** | **05** | **7,585** | **65,313** |

**2019-2020**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Faculty** | **Total No of Books Purchased** | **Expend.****On Books** | **Total no of Journals Purchased** | **Expenditure on Journals** | **Total****Expenditure** |
|  1 | Senior | 507 | 64,563 | 20 | 22,909 | **87,472** |
| 2 | B.B.A. |   103 | 79,668 | 10 | 11,720 | **91,388** |
| 3 | M.Com | 118 | 18,497 | 06 | 8,550 | **27,047** |
| 4 | M.B.A. | 37 | 33,791 | 08 | 20,109 | **53,900** |
| 5 | Sr. Non-Grant | 98 | 5,304 | --- | --- | **5,304** |
|  | **Total** | **863** | **2,01,823** | **44** | **63,288** | **2,65,111** |
| 1 | Junior | 780 | 74,949 | 14 | 7,245 | **82,194** |
| 2 | M.C.V.C. | 04 | 5,728 | 03 | 2,300 | **8,028** |
|  | **Total** | **784** | **80,617** | **17** | **9,515** | **90,222** |

**2020-21**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Faculty** | **Total No of Books Purchased** | **Expend.****On Books** | **Total no of Journals Purchased** | **Expenditure on Journals** | **Total****Expenditure** |
|  1 | Senior | 752 | 1,00,364 | 18 | 27,169 | **1,27,533** |
| 2 | B.B.A. |  50 | 47,780 | 10 | 23,820 | **71,600** |
| 3 | M.Com | 89 | 12,988 | 06 | 11,000 | **23,988** |
| 4 | M.B.A. | 134 | 45,353 | 08 | 20,419 | **65,772** |
| 5 | Sr. Non-Grant | --- | --- | --- | --- | **---** |
|  | **Total** | **1,025** | **2,06,485** | **42** | **82,408** | **2,88,893** |
| 1 | Junior | 464 | 48,174 | 13 | 7,395 | **55,569** |
| 2 | M.C.V.C. | 06 | 6,348 | 04 | 2,800 | **9,148** |
|  | **Total** | **470** | **54,522** | **17** | **10,195** | **64,717** |

**Details of Books Purchased during the year 2015-16 to 2020-21**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. No** | **Faculty** | **2015-16** | **2016-17** | **2017-18** | **2018-19** | **2019-20** | **2020-21** | **Total** |
| 01 | Senior | 486 | 244 | 203 |  834 | 507 | 752 |  **3,026** |
| 02 | BBA | 109 | 137 | 146 | 109 | 103 | 50 | **654** |
| 03 | MBA | 114 | 141 | 129 | 41 | 37 | 134 | **596** |
| 04 | M.Com | 78 | 106 | 74 | 86 | 118 | 89 | **551** |
| 05 | Sr Non-Grant | --- | --- | --- | --- | 98 | --- | **98** |
|  | **Total** | **787** | **628** | **552** | **1,070** | **863** | **1,025** | **4,925** |
| 01 | Junior | 217 | 210 | 250 |  217 | 780 | 464 | **2,156** |
| 02 | MCVC | 24 | 38 | 44 | 38 | 04 | 06 | **154** |
|  | **Total** | **241** | **248** | **294** | **255** | **784** | **470** | **2,069** |

**Expenditure on Books During the year 2015-16 to 2020-21**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Faculty** | **2015-16** | **2016-17** | **2017-18** | **2018-19** | **2019-20** | **2020-21** | **Total** |
| 01 | Senior | 65,267 | 64,730 | 63,854 |  72,155 | 64,563 | 1,00,364 | **4,30,933** |
| 02 | BBA | 56,674 | 72,571 | 69,445 |  71,890 | 79,668 | 47,780 | **3,98,028** |
| 03 | MBA | 73,870 | 66,342 | 67,769 | 33,826 | 33,791 | 45,353 | **3,20,951** |
| 04 | M.Com | 17,490 | 29,445 | 24,738 | 24,118 | 18,497 | 12,988 | **1,27,276** |
| 05 | Sr Non-Grant |  | --- | --- | --- | 5,304 | --- | **5,304** |
|  | **Total** | **2,13,301** | **2,33,088** | **2,25,806** | **2,01,989** | **2,01,823** | **2,06,485** | **12,82,492** |
| 01 | Junior | 31,006 | 48,493 | 47,004 |  50,164 | 74,949 | 48,174 | **2,99,790** |
| 02 | MCVC | 7,305 | 6,810 | 8,796 | 7,564 | 5,728 | 6,348 | **42,551** |
|  | **Total** | **38,311** | **55,303** | **55,800** | **57,728** | **80,677** | **54,522** | **3,42,341** |

**Details of Journals Purchased During the year 2015-16 to 2020-21**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Faculty** | **2015-16** | **2016-17** | **2017-18** | **2018-19** | **2019-20** | **2020-21** |
| 01 | Senior | 22 | 18 | 19 | 18 | 20 | 18 |
| 02 | BBA | 11 | 10 | 10 | 10 | 10 | 10 |
| 03 | MBA | 05 | 09 | 08 | 08 | 08 | 08 |
| 04 | M.Com | 08 | 07 | 07 | 07 | 06 | 06 |
|  | **Total** | **46** | **44** | **44** | **43** | **44** | **42** |
| 01 | Junior | 08 | 11 | 14 | 13 | 14 | 13 |
| 02 | MCVC | 01 | 02 | 03 | 02 | 03 | 04 |
|  | **Total** | **09** | **13** | **17** | **15** | **17** | **17** |

**Expenditure on Journals During the year 2015-16 to 2020-21**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Faculty** | **2015-16** | **2016-17** | **2017-18** | **2018-19** | **2019-20** | **2020-21** | **Total** |
| 01 | Senior | 22,158 | 24,309 | 25,633 | 25,559 | 22,909 | 27,169 | **1,47,737** |
| 02 | BBA | 16,730 | 16,980 | 17,130 | 17,620 | 11,720 | 23,820 | **104,000** |
| 03 | MBA | 13,660 | 17,505 | 17,729 | 19,140 | 20,109 | 20,419 | **1,08,562** |
| 04 | M.Com | 10,860 | 10,495 | 10,545 | 12,420 | 8,550 | 11,000 | **63,870** |
|  | **Total** | **63,408** | **69,289** | **71,037** | **74,739** | **63,288** | **82,408** | **4,24,169** |
| 01 | Junior | 3,280 | 4,035 | 5,935 | 6,035 | 7,245 | 7,395 | **33,925** |
| 02 | MCVC | 500 | 1,750 | 2,230 | 1,550 | 2,300 | 2,800 | **11,130** |
|  | **Total** | **3,780** | **5,785** | **8,165** | **7,585** | **9,545** | **10,195** |  **45,055** |

**Total Expenditure during the year 2015-16 to 2020-21**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Faculty** | **2015-16** | **2016-17** | **2017-18** | **2018-19** | **2019-20** | **2020-21** | **Total** |
| **01** | Senior | 87,425 | 89,039 | 89,487 | 97,714 | 87,472 | 1,27,533 | **5,78,670** |
| **02** | BBA | 73,404 | 89,551 | 86,575 | 89,510 | 91,388 | 71,600 | **5,02,028** |
| **03** | MBA | 87,530 | 83,847 | 85,498 | 52,966 | 53,900 | 65,772 | **4,29,513** |
| **04** | M.Com | 28,350 | 39,940 | 35,283 | 36,538 | 27,047 | 23,988 | **1,91,146** |
| **05** | Sr. Non-Grant |  | --- | --- | --- | 5,304 | **---** | **5,304** |
|  | **Total** | **2,76,709** | **3,02,377** | **2,96,843** | **2,76,728** | **2,65,111** | **2,88,893** | **17,06,661** |
| **01** | Junior | 34,286 | 52,528 | 52,939 | 56,199 | 82,194 | 55,569 | **3,33715** |
| **02** | MCVC | 7,805 | 8,560 | 11,026 | 9,114 | 8,028 | 9,148 | **53,681** |
|  | **Total** | **42,091** | **61,088** | **63,965** | **65,313** | **90,222** | **64,717** | **3,87,396** |

**7 Book Withdrawal Policy**

We write off old text books and damaged books after permission from the College Management and Principal. Following table show details of write off books.

**Details of Book Withdrawal**

|  |  |
| --- | --- |
| **Faculty** | **In 2015-16** |
| **Junior** | 2,406 |
| **MCVC** | 01 |
| **Senior** | 9,662 |
| **BB** | 3,231 |
| **CA** | --- |
| **UGC** | --- |
| **EXTRA** | 81 |
| **Total** | **15,381** |

**8. Library Holdings**

**8.1 A/V Material**

Department of Library collects and stores Audio-Visual material in the form of C.D.’s. Total 234 CD’s are available in the library.

**8.2 Project Lists**

Library maintains a Project Section of MBA, M. Com and BBA. and all list of project reports are uploaded on Library Web-Blog.

**8.3 News Papers**

Library purchased 02 English and Marathi 02 Marathi News Papers for reading and updating the knowledge of readers. Following news papers are purchased by the library.

1. Economic Times
2. Times of India
3. Pudhari
4. Tarun Bharat.

**8.4 Reference Books and Report Section**

Department of Library has developed separate Reference Book and Report Section with sufficient Reference Books. Following reference Books are available in the reference section.

1. Encyclopedia of English Literature
2. Encyclopedia of Dr. Babasaheb Ambedker
3. Encyclopedia of Indian Philosopher
4. Encyclopedia of Indian Political Thinker
5. Encyclopedia of Games
6. Encyclopedia of Mathematics
7. Encyclopedia Religion and Ethics
8. Encyclopedia of Statistics
9. Encyclopedia of Land & Peoples
10. Encyclopedia World and Its Peoples
11. Encyclopedia of Management
12. Encyclopedia Social Work in India
13. Encyclopedia of Social Science
14. Encyclopedia of Philosophy
15. Encyclopedia of Indian Literature
16. Encyclopedia of Visual Arts
17. Encyclopedia of Business Executive
18. Encyclopedia of Accounting System
19. Encyclopedia of Modern Business
20. Encyclopedia of Management Practice
21. World Enfopedia
22. Studies in Educational Reformers in India
23. Magill’s Literature Annual
24. Harvard business Review
25. Compton’s Pictorial Encyclopedia
26. The World create classics
27. The Illustrated Encyclopedia of Science and Technology
28. The Business Encyclopedia and Legal Advisor
29. Keesing Contemporary Archives
30. Laws Books
31. Dictionaries
32. INDIA, MAHARASHTRA and Manorama Year Books

**8.5 Collected Books**

Library has Collected Material or Books on Mahatama Gandhi, Dr. Babasaheb Ambedkar, Jawaharlal Neharu, Bal-Gangadhar Tilak, Swami Vivekanand, Savarkar, Yashwant-Rao Chavan, Lal-Bahadur Shastri and other leaders.

**8.6 Collection for Competitive Exam**

Library collected, preserved and disseminated books for students who are preparing for competitive exams.

8**.7 Enterprise**

Library preserved College Annual Magazine “ENTERPRISE” from 1961 to 2020 with systematic manner.

1. **Library Furniture**

Library is having sufficient furniture and equipment. These are briefly listed as follows.

|  |  |  |
| --- | --- | --- |
| **Sr. No.** | **Details** | **Total No’s** |
| 01 | Cupboards | 100 |
| 02 | Rack | 32 |
| 03 | Counter | 06 |
| 04 | Chair | 75 |
| 05 | Table | 09 |
| 06 | Stool  | 01 |
| 07 | Library Compact | 01 |

1. **Library Equipments**

|  |  |  |
| --- | --- | --- |
| **Sr. No.** | **Details** | **Total No** |
| 01 | Ceiling Fan | 17 |
| 02 | Tube Light |  |
| 03 | Bar-code reader scanner | 01 |
| 04 | Flat Scanner | 01 |
| 05 | Printer | 01 |
| 06 | Bar-code Printer | 01 |
| 07 | Computers | 10 |
| 08 | Batteries  | 07 |
| 09 | Invertors | 02 |
| 10 | USB | 02 |

1. **Library Services**

Various services provided by the library. The details are as follows.

|  |  |  |
| --- | --- | --- |
| **Sr. No.** | **Services** | **Details** |
| 01 | Document Delivery | We provide reading documents to students, teachers and research scholars which are related to their project report and research |
| 02 | Publishers Catalogue | We provide publishers catalogue to the staff for selection of books and make them aware about new published books |
| 03 | Reference  | Our department provides reference service to library readers. Library has established separate reference section.  |
| 04 | Current Awareness  | We have displayed new books and journals. Send photo of new books and journals on Library What’s-App group. Display of News Papers for getting current knowledge. |
| 05 | Reprography  | We provide Xerox through scanner to reader on demand. |
| 06 | Internet | We provide Internet facility to the Staff for searching information.  |
| 07 | OPAC | OPAC service is provided to library readers for search books by the Titles, Authors and Subjects. |
| 08 | SDI | Information on specific themes on topic available in current issues of Journals or newly acquired books is provided to the staff, researcher as per area of interest. |
| 09 | Downloading and Printing | Library provides downloading and Printing facility to staff as per demand.  |
| 10 | Bar Code | We are implemented Bar-Code facility in the Library |
| 11 | QR Code | We are implemented QR Code system in the Library |
| 12 | Extension Service | We organized some programs under the Extension Services. i. e. Book Exhibition, Special Day’s etc |
| 13 | Online Services | We are developed same online services i. e. Library Blog [www.drkcollegeofcommercelibrary.blogspot](http://www.drkcollegeofcommercelibrary.blogspot)  |

 **12. Library Staff**

In the library there are so many resources, such as reading material, human resources etc. But today human resources are acknowledged as the most valuable and important asset in any organization as well as in the libraries. Our college library human resources are a valued resource with potential. In this regard, college authority provides sufficient and skilled persons to the library. I have put some information of the library staff.

**Details of Library Staff**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr. No.** | **Name**  | **Designation** | **Quaification** |
| 01 | Mr. Kamble, T. L. | Librarian | M. A., MLISc, M. Phil., SET  |
| 02 | Mr. Tilke, R. V. | Asst. Librarian | M. Com., MLISc |
| 03 | Karle, S.  | Lib. Clerk | B. A.  |
| 04 | Patil, A. A.  | Lib. Clerk | B. A.  |
| 05 | Apte, S. | Lib. Attendend | 10th  |
| 06 | Shinde, L. V. | Peon | 10th  |
| 07 | Kamble, S. A. | Peon | 12th |
| 08 | Mahind, U. D. | Peon | B. Com |
| 09 | Raut, H.  | Retd. Peon | 12th  |

**12.1 Performance of the Library Staff**

**Details of Research Publications of Mr. T. L. Kamble (Librarian)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Year** | **Details of Research Publications** | **International** | **National** | **Others** | **Total** |
| 2015-16 | UGC Peer Review Journals | --- | 01 | --- | 01 |
| Conference Proceedings  | --- | 01 | --- | 01 |
| 2016-17 | UGC Peer Review Journals | --- | 08 | --- | 08 |
| Conference Proceedings  | 01 | 04 | --- | 05 |
| 2017-18 | UGC Peer Review Journals | --- | 04 | --- | 04 |
| Conference Proceedings  | 01 | --- | 01 | 02 |
| 2018-19 | UGC Peer Review Journals | --- | --- | --- | 00 |
| Conference Proceedings  | --- | 01 | --- | 01 |
| 2019-20 | UGC Peer Review Journals | --- | --- | --- | 00 |
| Conference Proceedings  | 01 | --- | --- | 01 |
| **Total** | --- | **03** | **19** | **01** | **23** |

**12.2 Details of Participation in Conference and Symposia**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Year** | **Details of Research Publications** | **International** | **National** | **Others** | **Total** |
| 2015-16 | Attended Seminar/Workshop | --- | 03 | 05 | 08 |
| Presented Paper | --- | 02 | 02 | 04 |
| 2016-17 | Attended Seminar/Workshop | --- | 03 | 03 | 06 |
| Presented Paper | --- | 03 | 02 | 05 |
| 2017-18 | Attended Seminar/Workshop | --- | 03 | 07 | 10 |
| Presented Paper | --- | 02 | 02 | 04 |
| 2018-19 | Attended Seminar/Workshop | 01 | 01 | 03 | 05 |
| Presented Paper | 01 | 01 | --- | 02 |
| 2019-20 | Attended Seminar/Workshop | 01 | 03 | 06 | 10 |
| Presented Paper | 01 | --- | 01 | 02 |
| **Total** | --- | **04** | **21** | **31** | **56** |

**12.3 Books Published**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year** | **Title** | **Edition** | **Publisher** | **ISBN** |
| 2015 | Granthalay aani Mahitishastr Vastunisht Prashnotare: NET/SET | 3rd  | Phadke Book House, Kolhapur |  ----- |
| Feb. 2018 | Library and Information Science: UGC NET/SET Conducted by CBSE | 1st  | ABS, Varanasi (UP) | 978-93-86077-57-8 |

**12.4 Articles Published in Journals**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Year** | **Level** | **Vol. & (Issue)** | **Name of the Journal** | **Title of the Article** | **Impact Factor** | **ISSN** |
| June 2016 | International | 4 (14) | Vidyawarta | Application of Clouding Computing in Libraries | 3.102 | 23199318 |
| June 2016 | International | 10(14) | Vidyawarta | DRK College of Commerce’s Dept. of Library and Information Center, Kolhapur (Mah.): A Case Study | 3.102 | 23199318 |
| June 2016 | International | 3 (11) | Review of Literature | Evaluation and Use of Special Library Collection | 2.0210 (UIF) | 2347-2723 |
| July 2016 | International | 4 (1) | Research Direction | Growth and Development of Library and Information Science | 2.9005 (UIF) | 2321-5488 |
| Oct. 2016 | International | 6 (1) | Review of Research | Importance of Library Resource Guide and Role of the Librarian | 3.8014 (UIF) | 2249-894X |
| Dec. 2016 | International | 4 (6) | Research Direction | Indian Contribution in Library Science | 2.9005 | 2321-5488 |
| Dec. 2017 | International | 4 (36) | Printing Area | Application of SWOT Analysis in the Libraries | UGC Approved (43053) Refereed Journal | 2394-5303 |
| Feb. 2017 | International | 6 (5) | Review of Research | Language Preservation and Development: The Role of Library | 3.8014 (UIF) | 2249-894X |
| April 2017 | International | 4 (10) | Research Direction | Library: A Bibliometric Study  | 2.9005 (UIF) | 2321-5488 |
| August 2017 | International | 5 (1) | Review of Literature | Library and Information Science Review in India | 3.3754 (UIF) | 2347-2723 |
| Nov. 2017 | International | 7 (2) | Review of Research | Marketing of Business School Libraries  | 5.2331(UIF) | 2249-894X |
| Feb. 2018 | International | 8 (II) | Electronic International Interdisciplinary Research Journal (EIIRJ) | Wireless Communication with Applications  | 5.20(Peer Reviewed Journal) | 2277-8721(UGC Approved No. 48833) |
| Feb. 2018 | International |  | Aayushi International Interdisciplinary Research Journal | Information as a Resource for Industrial Development |  | 2349-638X(UGC Approved No. 64259) |
| Jan-March 2018 | International | 7 (36) | Scholarly Research Journal for Interdisciplinary Studies | Applications of Information Technology and Its Usage in Libraries | Peer Reviewed & Refereed | 2278-8808 |
| June 2018 | International | 7 (9) | Review of Research | A Citation Analysis of International LIS Journals | 5.2331 (UIF) | 2249-894X |
| Feb. 2019 | International | 49 | Aayushi International Interdisciplinary Research Journal | Collection Development Policy |  | 2349-638X |

**12.5 Articles Published in Conference Proceedings**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Year** | **Level** | **Proceeding Name** | **Organized By** | **Paper Title** | **ISBN** |
| Jan. 2016 | National | Digital Library: Needs of Today’s Higher Education | College of Arts, Kowad (Mah.) | Digital Library Services | 978-93-82028-87-1 |
| 2017 | National | Data Collection and Analysis for Research | Kamala College, Kolhapur (Mah) | Data Collection: Important Step in Research |  |
| Jan. 2017 | International | Mainstreaming the Marginalized: Perspectives in Humanities, Commerce and Science | Loknete Gopinathji Munde Arts, Commerce and Science College, Mandangad (Mah) | Library and Information Science Education in Maharashtra, India: Growth and Development | 978-93-83871-46-9 |
| Feb.2017 | National | Recent Trends in Social Sciences, Languages, Commerce, Science and Sports in India  | Night College of Arts and Commerce, Kolhapur (Mah) | Use of QR Code in Academic Libraries | 978-81-9309-43-3-4 |
| Jan. 2020 | International | Global Challenges for Sustainable Development | DRK College of Commerce, Kolhapur | Impact and Use of Social Media in Libraries | 978-93-81249-29-1 |

**12.6 Articles Published in edited Books**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Year** | **Title of the Book** | **Editor** | **Publisher** | **Article Title** | **ISBN** |
| 2017 | 21 vya shatakatil granthalayache badalate swarup | Jagadale, Siddi & More, Sanjay | Techno Word Press, Delhi | Granthalayache badalate swarup aani bhumika | 9788193031452 |
| Aug. 2020 | National | Professional Challenges and Opportunities for Development of College Libraries | Shivaji University College Librarieans Association (SUCLA) Kolhapur | Change Management in Academic Libraries | 978-93-81249-30-7 |

**12.7 Lectures Delivered**

|  |  |  |  |
| --- | --- | --- | --- |
| **Year** | **Level** | **Subject** | **Organized By** |
| 10 March 2016 | University | Use of Modern Technology in Library | DAB Naik Arts and Science College, Chikali, Tal. Shirala |
| 14 Oct. 2016 | University | Use of Modern Technology in Academic Libraries and User’s | M. H. Shinde Mahavidyalay, Tisangi. Dist. Kolhapur (Mah) |
| 12 Jan. 2017 | University | Modern Libraries and Reading Culture | Night College of Arts and Commerce, Kolhapur (Mah) |
| 19 Sep. 2017 | University | Human Resource Management in the Academic Libraries | DRK College of Commerce, Kolhapur (Mah) |
| 27th Jan. 2020 | University | Awareness of Gender Equity among Students | Rajarshi Chhatrapati Shahu College, Kolhapur |

**12.8 Conference Attained**

**International Level Conference Attained**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr. No.** | **Date & Year** | **Conference Name** | **Organized By** |
| 01 | 28 Jan. 2017 | Mainstreaming the Marginalized: Perspective in Humanities, Commerce and Science  | Loknete Gopinathji Munde Arts, Commerce and Science College, Mandangad (Ratnagiri Dist.) |
| 02 | 2 March 2017 | Sports Training & Management | DRK College of Commerce, Kolhapur (Maharashtra) |
| 03 | 10 Feb. 2018 | Web based Library and Information Services in Academic Libraries | Smt. H. R. Patel Mahila College, Shirpur, Dist. Dhule |
| 04 | 16 Feb. 2019 | Advanced and Innovvative Practices in Commerce and Management, Science & Technology, Humanities and their role in achieving the exponential growth | Shri. Venkatesh Mahavidyalaya, Ichalkaranji |
| 05 | 10-11 Jan. 2020 | Global Challenges for Sustainable Development | DRK college of Commerce, Kolhapur  |

**National Level Conference Attained**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr. No.** | **Date & Year** | **Conference Name** | **Organized By** |
| 01 | 7-8 Aug. 2015 | Emerging Trends in Library Technology | Shri. Shahaji Chhatrapati Mahavidyalaya, Kolhapur |
| 02 | 22-23 Jan. 2016 | Digital Library: Need of Today’s Higher Education | College of Arts, Kowad, Tal. Chandagad Dist. Kolhapur (Mah) |
| 03 | 23 Dec. 2016 | Data Collection & Analysis for Research  | Kamala College, Kolhapur (Mah) |
| 04 | 21 Jan. 2017 | Cooperatives in the New Millennium | DRK College of Commerce, Kolhapur (Mah) |
| 05 | 04 Feb. 2017 | Recent Trends in Social Sciences, Languages, Literature, Commerce, Science and Sports in India | Night College of Arts and Commerce, Kolhapur |
| 06 | 10 Feb. 2018 | New Streams in Higher Education | Kamala College, Kolhapur |
| 07 | 17th Feb. 2018 | Revised Structure of Assessment & Accreditation by NAAC  | DRK College of Commerce, Kolhapur |
| 08 | 20th Oct. 2018 | Trends and Practices for Sustainable Development in Commerce and Economics | DRK College of Commerce, Kolhapur |
| 09 | 20th Dec. 2019 | Professional Challenges and Opportunities for Development of College Librarians | Shivaji University College Librarians Association, Kolhapur  |
| 10 | 16 May 2020 | Role of Knowledge Resource Center of HEI,s in post COVID 19 | Raje Ramrao Mahavidyalaya, Jat |
| 11 | 08 June 2020 | Dynamics of Higher Education: Post COVID 19 | Ganpatrao Arwade College of Commerce, Sangali |
| 12 | 13 June 2020 | Open Access Resources: A Boon | Dhananjayrao Gadgil College of Commerce, Satara |
| 13 | 08 July 2020 |  Awareness Programme on use of Online E-Resources | Bagadhar Brahma Kishan College IQAC & Central Library In association with Assam College Librarians’ Association |

**State/Regional Level Conference Attained**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr. No.** | **Date & Year** | **Conference Name** | **Organized By** |
| 01 | 11th Aug. 2018 | Revised Process of Assessment and Accreditation Framework of NAAC | Loknete Gopinathji Munde Arts, Commerce and Science College, Mandangad |
| 02 | 22 July 2019 | UGC (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018 | Dept. of Library and Information Science and Barr. Balasaheb Khardekar Knowledge Resource Center, Shivaji University, Kolhapur |
| 03 | 04-06 June 2020 | Stree Jeevan aani streeyanche aarogya | Pancham Khemraj College, Sawantwadi |
| 04 | 5 Aug. 2020 | Role of Non-Teaching Staff in NAAC Accreditation Process | Yashwantrao Chavan School of Social Work, Satara |

**University/Local Level Conference Attained**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr. No.** | **Date & Year** | **Conference Name** | **Organized By** |
| 01 | 08 Jan. 2016 | API for College Librarians and Introduction to DSpacce | Barr. Balasaheb Khaedekar Library, Shivaji University, Kolhapur |
| 02 | 29 June 2016 | Tattvabodha | Barr. Balasaheb Khardekar Library, Shivaji University, Kolhapur |
| 03 | 12 Jan. 2017 | Modern Libraries and Reading Culture | Night College of Arts and Commerce, Kolhapur (Mah) |
| 04 | 9th Aug. 2017 | E-Resource Access and Introduction to API | Barr. Balasaheb Khardekar Library, Shivaji University, Kolhapur |
| 05 | 7 Sep. 2017 | Use of ICT in Libraries | Vivekanand College, Kolhapur (Mah) |
| 06 | 11 Sep. 2017 | Importance of Marathi in Competitive Exam  | DRK College of Commerce, Kolhapur (Mah) |
| 07 | 18 Jan. 2018 | Changing Nature of College Libraries | Night College of Arts and Commerce, Kolhapur (Mah) |
| 08 | 7th Feb. 2018 | Business Statistics: Scope and Applications | DRK College of Commerce, Kolhapur |
| 09 | 31 March 2020 | Technology Skills for Modern Librarians | Rajarambapu College of Pharmacy, Kasegaon |
| 10 | 13 Aug. 2020 | Consumerism & Financial Literacy in the midst of COVID 19 Pandemic  | DRK College of Commerce, Kolhapur & Consumer Guidence Society of India |

1. **Tilke, R. V. (Asst. Librarian)**
2. He has completed MLISc and
3. Registered for M. Phil.
4. **Karle, S. (Lib. Clerk)**
5. He has completed Micro-soft Certified Professional course
6. Participated in Conference organized by Our College Library.
7. Participated in One-Day Workshop on ‘Secure Paper Delivery System’ Organized by Shivaji University, Kolhapur.
8. **Patil, A. A. (Lib. Clerk)**
9. **Mahind, Umesh (Peon)**
10. He has completed exam of B. Com III in March 2016
11. He has completed computer course MS-CIT and Computer Hardware.
12. He has Completed Typing Course with 40 speeds of English and appeared for Marathi Typing.

**13 Modernization of the Library**

**13.1 Library Automation**

The Library is fully computerized or automated from the year 2011. We have used Vidya-Sagar Library Management Software for library automation. This software is useful for book transactions, getting various reports, feeding of students and staff information, cataloguing of books, OPAC and Networking of college libraries.

**13.2 OPAC**

OPAC is Online Public Access Catalogue. Using OPAC you will be able to search or find the information about the library books. User can search the documents by entering Author search, Title search and Subject search.

**13.3 Bar-Code and QR Code**

Department of Library and Information Center uses Bar-Code system in the library. We generate bar-code through software and get the prints of bar-code. This bar-code is pasted on every book. The bar-code system is useful for the automatic transaction.

**13.4 Web-Blog**

The Library has Developed Web-Blog for providing all information to the staff and student. We have created some archives on the blog such as Class-wise Question Papers, Photo Gallery, Some Important Links, E-News Papers, List of Project Reports, College and Library News Paper Cuttings, Library Services, Library Activities, Library Furniture’s and Equipments, Library Staff, Library Facilities and Others.

**13.5 Smart I-D Cards with Library Borrower Card**

The Library provides Smart I-D Card with Library borrower card to the Staff and Students. This smart card is useful for the book transactions.

**13.6 Slide show of the library activities**

We have displayed slide show on one computer of the various library activities conducted till date.

**13.7 Library Networking**

Library has adopted the Library Network developed by Vidya-.Sagar Library Software. 65 colleges have adopted this network.

**14 Library Activities**

**14.1 User Orientation Program**

User Orientation Program is conducted for students. In this activity we call students from various classes and create awareness among the students about library sections and library work.

**14.2 Book Exhibitions**

We organize book Exhibitions on various occasions to create awareness among students and staff.

**14.3 Display of New Arrivals**

The library displays the new acquisition of books on the new arrivals rack and display of new issues of periodicals on rack. We have send photo and content page of Books and Periodicals on DRKCCK, Library what’s-app group.

**15 Library Security**

1. Installed Fire Extinguisher.
2. Library got yearly Insurance for Library Books and Furniture.

**Details of Library Insurance**

|  |  |
| --- | --- |
| **Year** | **Paid Amount** |
| 2015-16 | 6,139 |
| 2016-17 | 6,559 |
| 2017-18 | 6,729 |
| 2018-19 | 6,729 |
| 2019-20 | 6,729 |
| **Total** | **32,885** |

**Conclusion**

Our Management, Principal, Staff extends their support and co-operation to develop and provide good library facilities to the stakeholders and to fulfill the goals and objectives of the LIBRARY.